



# Westminster Catawba Christian School

Kingdom Servant Job Title: Food Service Assistant
Supervisor: Food Service Manager
Subordinate(s): None
Part/Full-Time: Part Time - 4 hours per day, M-F
10am - 2pm

## **POSITION OVERVIEW:**

To prepare and serve food for school service program and to perform cleaning activities. Position reports to Food Service Director. Does not supervise any other employees.

## **GENERAL CHARACTERISTICS for Employment at WCCS – The Employee is:**

- A committed follower of Jesus Christ who loves children and desires to see them walk in the truth.
- Passionate about living out his/her calling through the Christian education of our children.
- Eager to serve in a Christian learning environment, modeling Christ-likeness through his/her diligence, perseverance, resilience, patience, courage and Christian discipleship.
- In agreement with the WCCS Statement of Faith and Ends/Mission Statement as found on the WCCS website ([www.wccs.org](http://www.wccs.org)) on the Who We Are / Mission and Beliefs page.
- Devoted to personal and professional excellence and is willing to pursue professional development opportunities that facilitate growth.
- A member in good standing at a local evangelical church.
- Committed to the goal of giving a good report with regards to the school and community and determined to live out the biblical principles of reconciliation spelled out in Matthew 18 when disagreement arises.

## **ESSENTIAL FUNCTIONS: The Employee will:**

- Prepare food and beverages as required.
- Ensure proper availability of supplies for food service periods.
- Sweep and mop floors in kitchen and perform other duties involving cleaning and sanitation of food service areas.
- Comply with sanitation practices for food handling, general cleanliness and maintenance of kitchen and dining areas.
- Comply with all health and safety regulations.

## **KNOWLEDGE, SKILLS AND ABILITIES**

- General knowledge of various types of equipment used in food service.
- Pleasant, polite manner for dealing with students, families, vendors and staff.
- Ability to follow instructions, given either orally or in writing.
- Ability to drive school van for food pick-up.

**EDUCATION AND EXPERIENCE REQUIREMENTS:** Will be required to hold a valid Motor Vehicle Operators License and pass a DOT physical.

**NOTE:** This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.